

**MINUTES**

Meeting was called to order at 3:25

**ATTENDEES**

**SSC MEMBERS:** Sandy Kontilis, Jennifer Joaquin Nicholson, Karen Clark, Deborah Varo, Kim Thompson, Deneka Horalek, Tatiana Wolkenhauer, Lori Tulkoff, Jessica Washer

**PUBLIC:** Alyse Townsend

**ADMINISTRATIVE ITEMS**

The minutes from the October 25th meeting were reviewed and approved. Lori moved to approve the minutes and Deborah seconded the motion and they were unanimously approved.

**SUB COMMITTEES UPDATE**

Attendance Committee: No formal update, but Sandy monitors and says that we are doing better than last year. Reminded the board that only one Independent Study Contract per student can be approved a year. Contracts have to be completed the day they return.

Sandy also explained the process for excessive absences. Parents will be sent a truant letter after 8 absences. First they are instructed to discuss with the Principal. If after 20 absences, they can be called to the district level review board.

Will have awards for perfect attendance at end of semester and end of the year.

Attendance committee will meet before the end of the year. Lori will work on getting that scheduled.

Budget Committee: We can ask Heather & Alex to give an update next meeting. Still looking for a teacher to join committee. Teachers to ask their colleagues if anyone is interested.

**GENERAL DISCUSSION RE: 2019/20 BUDGET**

Alyse gave some insight to next year's RREF budget and is guiding down to roughly \$360k for 2019/2020. Significant discussion around possible areas in the budget that we potentially will need to re-evaluate for next year.

It is thought that our budget is more heavily weighted on Personnel than at other schools. Alyse is going to look into obtaining budgets from other elementary schools for comparison.

Sandy discussed the possibility of a change with technology specialist for 2019 and will review with other schools if they employ a technology specialist and at what level (credentialed vs classified).

Further discussion ensued around teacher paras, Art & Music instruction, and Technology.

Discussion tabled until next meeting.

**TOPICS FOR DECEMBER 13TH MEETING**

- Start from a zero budget to figure out plan going forward "zero based budgeting"
- Teacher ranking of budget line items
- Review parent survey from last year
- Review site plan to align budget goals
- Ideas for Fund-a-Need, some discussion of ideas around STEAM, teacher specifically looking for curriculum
- Other Budget line items SSC members would like to address

**PUBLIC COMMENT** - None

Meeting Adjourned at 4:45pm