

MINUTES

Meeting was called to order at 3:20pm.

ATTENDEES

SSC MEMBERS: Sandy Kontilis, Jennifer Joaquin Nicholson, Karen Clark, Deneka Horalek, Kim Thompson, Tatiana Wolkenhauer, Samantha Altomare, Alex Punyansky, Lori Tulkoff, Jessica Washer

PUBLIC: Devon Mitzel, Rachel Ro, Alyse Townsend

ADMINISTRATIVE ITEMS

The minutes from the February 14th meeting were reviewed and approved. Samantha Altomare moved to approve the minutes and Sandy Kontilis seconded the motion and they were unanimously approved.

UPDATE ON RANCHO ROMERO GALA

Sandy and Devon Mitzel gave the council an update on the Annual Gala held on March 2. Overall it was a very successful event attended well by parents, staff and teachers. The raise your paddle auction piece was also very successful raising approximately \$40,000. These funds were raised for the RREF and will be directed at the discretion of SSC. Devon Mitzel stated that approximately \$180,000 was raised that evening which exceeded expectations by roughly \$40,000. These are gross income numbers and they are still working on the net amount raised after taking account for all expenses associated with the event.

DISCUSSION OF SSC BUDGET FOR 2019-2020

RREF estimates that the budget to SSC will be between 310k to 380k. Actuals from the gala are still being calculated and we still do not know if we have Auction chairs for next year. RREF no longer has a surplus budget to spend down, therefore at this time SSC should work from a conservative budget number \$310,000.

Sandy explained to the council that the staff and teachers had a meeting regarding potential budgets and identified teacher priorities. Jennifer then presented 2 budget scenarios for discussion. Draft Budget A and Draft Budget B, both working with a Budget from RREF of \$310,000.

Draft Budget A:

This draft proposal reflects the teachers top priorities as discussed at their meeting in terms of Personnel.

Personnel Budget of \$296,041 which includes Reading Intervention Specialist, Classroom Paras (139hrs/week). Instructional Assistant- Art, Instructional Assistant - Technology, Library Media Coordinator (10hrs/week) Soul Shoppe and the Senior Primary Intervention Para. Does not include reading instructional assistant, music teacher, intervention TSA or one time spends, office clerk (8 hours). This budget proposal reflects no change to paras hours (based on 20 classrooms). Soul Shoppe dropped to 5 hours.

Overall Budget A has an ending surplus of \$1,459

Draft Budget B:

This draft proposal includes all of the personnel in Budget A, with the addition of an Intervention TSA resulting in a Total Personnel budget of \$318,393. Sandy explained to the council that she would like to see us support the funding of the Intervention TSA to continue the work started in regards to the RTI initiative at Rancho and that the Intervention TSA has a macro outlook & impact on the student population.

Overall Draft Budget has an ending deficit of -\$20,893.

The council reviewed each budget and significant discussion ensued around the budget proposals, specifically on Classroom Para hours, Reading Intervention Specialist number of days and the Intervention TSA. Council agreed that for the purposes of the budget, the Reading Intervention

Specialist should be funded for a minimum of 3 days, but ideally 4 days. It was suggested that a subcommittee be formed to look at the Reading Invention Program as a whole to ensure that it is aligned with the Site Goals in advance of the next budgeting season.

The council then debated the most budget effective number of Classroom Para hours which is the largest line item of the budget. If SSC makes no change to this line item, there will be funds for 139 hours a week which would service 20 classrooms an average of 6.5 hours a week. Sandy informed council that we will likely have 19 classrooms, perhaps 18 for the coming school year. In which case the average number of para hours per classroom would increase from last year. Discussion ensued around keeping the same amount of para hours, or reducing in order to fund other budget line items, specifically other personnel or creating a Technology fund to service Rancho's technology needs. (See Site Council Minutes from Jan 2019 for Matt Graham's recommend Technology budget)

After much discussion, Jennifer suggested we table the discussion until the next meeting on March 21st. In the meantime, additional Draft Budgets will be drawn up to reflect tweaks to Personnel line items and potentially a Technology Maintenance line item.

A budget must be approved at the March 21st meeting.

TOPICS FOR MARCH 21st MEETING

- Final Decisions for 2019/2020 School Year Budget
- Subcommittee Updates (Attendance)
- Technology Update

PUBLIC COMMENT - Public present participated in the discussions around the Draft Budget.

Meeting Adjourned at 5:04pm